General Utility – Part-Time

Job Summary:
The General Utility Worker is responsible for the maintenance and cleanliness of the dishes, serve ware, equipment, etc. He or she may also help with food prep when necessary. This may include, but not be limited to pizza and salad bar prep. In addition, he or she may perform other serviceable duties as assigned. Essential functions and responsibilities of the position may vary based on requirements and business needs.

Job Duties:
1. Ensure guest satisfaction by maintaining all dishes, pots, pans, silverware, glasses, equipment, and kitchen utensils are cleaned and sanitized.
2. Maintains dishwashing station, three compartment sink and retaliated areas are kept clean
3. Ensures all equipment is clean and in good working condition; reports any issues to supervisor
4. Performs other light maintenance and custodial task
5. Properly prepares and stores food by adhering to food safety policies and procedures.
6. Sets up and breaks down work stations, as needed
7. Serves food to customers while ensuring guest satisfaction.
8. Replenishes food items and ensure product is stocked to appropriate levels.
9. Maintains excellent customer service and positive attitude towards guest, customers, coworkers, etc.
10. Adheres to local Health Department safety policies and procedures including proper food safety and sanitation.
11. Ensures security to the University’s assets.
12. Other duties and tasks as assigned by supervisors and managers

Required Qualifications:
Valid driver’s license
Previous food service experience
Must be able to work independently with limited supervision and be able to stand/walk for long periods of time
Demonstrates and understanding of basic sanitation procedures
Must be able to follow basic safety procedures due to exposure of hazardous chemicals
Must be able to work flexible hours including evenings, weekends and holidays
Must agree to and abide by the Lifestyle agreement as outlined by Shorter University
A commitment to serve Christ, current and prospective students and families and the University.

**Preferred Qualifications:**

Strong customer service skills

Occasional lifting, carrying, pushing, pulling up to 25 lbs.

Apply for General Utility, Part-Time using the link below:

Shorter University is a Christ-centered University affiliated with the Georgia Baptist Mission Board and requires employees to be committed Christians.

*Transforming Lives through Christ*