Graduate Assistant, Sports Information
Shorter University

Shorter University Athletic Department, located in Rome, GA, is currently seeking applicants for a Sports Information Graduate Assistant position. Shorter is a proud member of the Gulf South Conference and sponsors 19 varsity sports that compete at the NCAA Division II level.

**Essential Duties and Responsibilities**

- Assist in the day-to-day operation of the Sports Information office and Game Day Operations efforts. This includes, but is not limited to, writing press releases, game recaps, and feature stories for assigned sports; while also assisting with event management and game operations/setup
- Serve as the primary contact for select Shorter University programs while aiding in the coverage of other in-season teams
- Conduct all aspects of pre-game, in-game, and post-game coverage for assigned contests
- Promote Shorter athletics through social media; including Twitter, Facebook, and Instagram
- Interact with local and national media outlets
- Keep in-game statistics with StatCrew scoring software and maintain historical records of assigned teams
- Produce game notes, previews and select publications
- Use of Sidearm Sports Software to update the athletics website
- Evening and weekend work are required

The position will start in January 2021. The program is designed to provide each participant with a holistic and valuable practical experience in athletic operations and administration at the collegiate level, specifically in the area of media relations/sports information.

**Required Qualifications**

- Bachelor’s degree from an accredited institution and acceptance/enrollment in a graduate program at Shorter.
- GAs must make a minimum work commitment of 18 to 24 months to Shorter, depending on the master’s program and hours allowed each semester.

**Additional Qualifications**

Experience using Photoshop, InDesign, StatCrew, video editing software and website management applications.

**Master’s Degree Options**

MBA, MBA emphasis in Sports Management, or Master of Management. In exchange for hours worked for the team, the successful candidate will receive 30-33 hours of tuition remission for graduate courses only, subject to the Graduate Assistantship Guidelines of the University. If pre-requisite undergraduate courses are needed they must be covered by financial aid or applicant’s personal funds.

Apply for Graduate Assistant - Sports Information using the link below:

https://workforcenow.adp.com/mascr/default/mdf/recruitment/recruitment.html?cid=163a046e-9138-461f-9b4c-f9dbe77a4748&ccId=19000101_000001&jobId=235970&lang=en_US&source=CC4

Shorter University is a Christ-centered University affiliated with the Georgia Baptist Mission Board and requires employees to be committed Christians.

*Transforming Lives through Christ*