Adjunct Instructor of Accounting (On-ground)

Job Summary (As will be listed in handbook): As a member of the Ledbetter College of Business and Shorter University in the role of an Adjunct Instructor, the applicant will be expected to teach courses both in an online setting and on campus face to face. Adjunct instructors are needed for Accounting. The ideal candidate will have a doctoral degree in the area of Accounting or 18 Graduate Hours relatable to Accounting. Applicants possessing a master’s degree will be considered, based on demand.

The essential functions and responsibilities of a faculty member include:
- Teach load as advised by Dean per semester.
- Prepare a syllabus for each class, including the making of course outlines and announcing to students
- the objectives of the course, the requirements of the course, the expectations of the students and the
- methods of evaluation.
- Give attention to scholarly and creative development in his or her own field.
- Refrain from the discussion of confidential information with unauthorized persons.
- Endeavor to stimulate an atmosphere of intellectual curiosity.
- Follow the regulations of the institution.
- Keep accurate records of grades and absences.
- Support the mission of the university.
- Perform other duties as assigned by the Provost or appropriate academic dean.
- Meet each assigned class, laboratory, etc., unless illness, emergency or prior permission of department chairperson and appropriate academic dean have occurred.

Preferred Qualifications:
Terminal Degree preferred. Master’s Degree Considered.
18 hours of graduate level courses in Accounting.
Previous experience in classroom preferred.

Apply for Adjunct Instructor of Accounting using the link below:

Upload a PDF of the following required documents
- Curriculum Vitae
- Letter of interest
- Unofficial transcripts
- Professional References

Also, please send to Dr. Heath Hooper, Dean of the Ledbetter College of Business, hhooper@shorter.edu

As an employee of Shorter University, you are expected to abide by the mission of Shorter University and the personal lifestyle statement.

*Shorter University is a Christ-centered University affiliated with the Georgia Baptist Mission Board and requires employees to be committed Christians.*

*Transforming Lives through Christ*