



2019 – 2020 Educational Purpose and High School Verification Instructions

1. Provide **ONE** of the following documents to indicate the student's high school completion status when you begin college:
 - A copy of the student's high school diploma.
 - A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
 - A state certificate or transcript received by a student after the student passed a State-authorized examination (GED test, HiSET, TASC, or other State-authorized examination) that the State recognizes as the equivalent of a high school diploma.
 - For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or another similar document.
 - An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
 - For a homeschooled student in a state where state law requires the student to obtain a secondary school completion credential for home school (other than a high school diploma or its recognized equivalent), a copy of that credential.
 - For a homeschooled student in a state where state law does not require the student to obtain a secondary school completion credential for home school (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a home school setting.
2. Provide **ONE** of the following educational purpose worksheets:
 - **Notarized version** of the Educational Purpose worksheet. (If the student is unable to appear at Shorter University to verify his or her identify, the notarized version of this worksheet must be submitted along with a picture ID.)
 - **Standard Educational Purpose Worksheet** (If the student is able to appear in person at Shorter University, this form may be completed in the presence of a Financial Aid representative. Student must also provide a picture ID.)



2019 – 2020 Notarized Educational Purpose and High School Verification

Your Free Application for Federal Student Aid (FAFSA) was selected for review in a procedure called verification. Please follow the instructions below and send the two documents to the Shorter University Financial Aid Office at 315 Shorter Avenue, Rome, GA 30165. **Financial aid will not be disbursed until the verification process is complete.**

Identity and Statement of Educational Purpose (To Be Signed with Notary)

If the student is unable to appear in person at Shorter University to verify his or her identity, the student must provide:

- (a) A copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement below, such as but not limited to a driver's license, other state-issued ID, or passport; and
- (b) The original notarized Statement of Educational Purpose provided below.

Statement of Educational Purpose

I certify that I _____ am the individual signing this
(Print Student's Name)

Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Shorter University for 2019-2020.

(Student's Signature and ID#)

(Date)

Notary's Certificate of Acknowledgement

State of _____

City/County of _____

On _____, before me, _____,
(Date) (Notary's name)

personally appeared, _____, and provided to me
(Printed name of signer)

on basis of satisfactory evidence of identification _____
(Type of government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal

(seal)

(Notary signature)

My commission expires on _____
(Date)



2019 – 2020 Standard Educational Purpose Verification Worksheet

Your Free Application for Federal Student Aid (FAFSA) was selected for review in a procedure called verification. Please come to the Financial Aid Office at your campus to complete this Statement of Educational Purpose. **Financial aid will not be disbursed until the verification process is complete.**

Identity and Statement of Educational Purpose (To Be Signed at the Institution)

The student must appear in person at Shorter University to verify his or her identity by presenting a valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect the student's ID.

In addition, the student must sign, in the presence of the institutional official, the following:

Statement of Educational Purpose

I certify that I _____ am the individual signing this

(Print Student's Name)

Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Shorter University for 2019-2020 year.

Student's Signature

Date

Student's ID Number