

Specific Areas of Evaluation

Submission of information in the following areas will be used in your evaluation. Please submit any accompanying material to substantiate appropriate items.*

I. Instructional Activities*

- A. List courses taught during the past academic year (include overload courses and internships).
- B. Evaluations (Student Course Evaluations, evaluations from supervisors, letters of recommendation, etc.)
- C. Development of courses (include syllabi), materials, procedures, etc.
- D. Student advising
- E. Guest lectures, seminars, workshops conducted
- F. Awards and recognitions

II. Research/Scholarship, Professional Development, and Faith Integration*

- A. Research
- B. Publications
- C. Artistic activities
- D. Editorial activities
- E. Grants
- F. Papers presented
- G. Conferences, workshops, seminars attended
- H. Professional societies
- I. Faith Integration initiatives and activities

III. University/Community/Church Services*

- A. Shorter University committees
- B. Co/extra-curricular activities
- C. Specific activities in support of Christian higher education
- D. Community/civic activities and organizations
- E. Church and denominational activities

IV. Other Examples of Work and Activities in Support of Promotion/Tenure (*Please see your department chair or dean for specific examples/expectations in your academic area.*)