

## Request to Study as a Transient Student

Before requesting transient status, we recommend that you consult with your advisor about your course selection. Please keep the following in mind regarding transient work:

1. A student must be in good academic (cum GPA over 2.00) and financial standing in order to study as a transient student.
2. Grades of C and above will be accepted toward degree requirements; however, all grades will be used in the student's GPA calculation.
3. Transiency does not break a student's affiliation with Shorter University or establish permanent admission to the host institution.
4. Any student who completes transient work must request a transcript from the host institution to be sent to Shorter University upon completion of the course(s). Any student who does not provide a transcript for transient work will have a hold placed on his or her account prohibiting registration until the transcript is received.
5. Please allow 3 weeks for transient requests to be processed.

\_\_\_\_\_

<b>Student's name</b>	<b>ID#</b>	<b>Date of Request</b>
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**Social Security Number:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Student's email address:** \_\_\_\_\_ **Mobile/Cell #** \_\_\_\_\_

Once your request has been reviewed, you will receive an email from the Registrar's Office which will include a copy of the transient letter sent to the school. If the request is denied, you will also receive email notification.

**Year and Term you wish to study as a transient:** \_\_\_\_\_

**Name of Host Institution:** \_\_\_\_\_

**Address of Host Institution:** \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

**Proposed Course(s):**

Host Institution's Department Prefix & Course Number	Hours	Course Title	Shorter Equivalent <i>to be completed by Registrar</i>

**Attach host institution's course descriptions for each course.**