

**\*\*NOTICE OF EMPLOYEE ADDRESS / PHONE CHANGE\*\***

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Phone (home) \_\_\_\_\_

Phone (cell) \_\_\_\_\_

Phone (work) \_\_\_\_\_

Please return to:

Shorter University Office of Human Resources

Sheffield-Thompson, Room 104

Fax (706)236-1514

